

## 14 TPIA D Metadata Comms AGENCY

October 02, 2025

Via email: Public Information Officer, Texas Tech University System — publicinfo@ttu.edu

Re: Texas Public Information Act Request – Email/Chat Metadata Referencing Kevin Norris Bass (June 1, 2023 – October 2, 2025)

To the Public Information Officer:

Under the Texas Public Information Act (Tex. Gov't Code ch. 552), please produce a metadata<sup>1</sup> only export for all emails (no bodies) and Teams/SharePoint/Slack/IM/SMS messages referencing any of: "Kevin Norris Bass" OR "Kevin N. Bass" OR "Kevin Bass" OR "kevinnbass" OR "medical student" OR "student", sent or received June 1, 2023 through October 2, 2025 by the following custodians:

- TTU System Chancellor Tedd L. Mitchell, M.D.; TTU System Board of Regents (Cody Campbell [Chairman], Dustin R. Womble [Vice Chairman], Arcilia Acosta, Pat Gordon, Clay Cash, Tim Culp, Shelley Sweatt, Doug McReaken, Don Sinclair, Student Regent Eli Heath); TTUHSC President Lori Rice<sup>2</sup> Spearman, Ph.D.; Provost and Executive Vice President of Academics Darrin D'Agostino, D.O., MPH, MBA; School of Medicine Dean John C. DeToledo, M.D.; Registrar (Amanda McSween); Financial Aid leadership; Student Affairs leadership; Academic Affairs leadership; School of Medicine Dean's Office and Executive Council; TTUHSC President's Office (including Chief of Staff); General Counsel liaisons for TTUHSC School of Medicine; Professionalism oversight/SPPCC leadership and members; clerkship/rotation leadership and site directors/coordinators for Pediatrics, OB/GYN, Psychiatry, and Family Medicine; course administrators and scheduling coordinators; Maxient system administrator(s); IT eDiscovery/Email administration. Include any person occupying these roles within the date range.

Scope and format (metadata only):

- Provide CSV/XLSX (or JSON) with: unique identifier/message<sup>3</sup> ID, system/source, sent/received date<sup>4</sup> time (UTC), sender/from, to/cc/bcc, subject, thread/conversation ID if available, attachment file names and counts, file sizes where available, and message direction (inbound/outbound/internal).
- Do not include message bodies or attachment contents in this request.
- If feasible, include a simple load file keyed by message<sup>5</sup> ID to facilitate later follow<sup>6</sup> up on specific messages.

Include metadata entries where subject/snippet/log contains 'x.com/kevinnbass/' OR 'twitter.com/kevinnbass/' OR '@kevinnbass', and include URL fields and attachment names where stored (no bodies requested in this item).

Systems and platforms:

- Search Exchange/Outlook, Teams/SharePoint, Slack, SMS/iMessage, GroupMe, WhatsApp, Signal, and any agency<sup>7</sup> managed personal devices to the extent required by Tex. Gov't Code § 552.004 and SB 944.

Redactions/withholding:

- If claiming an exception, identify the specific statutory basis and release all reasonably segregable portions. For student entries, redact personally identifiable student information under FERPA/§ 552.114 rather than withhold in full.

Narrowing & costs:

- If any portion is unclear or unduly burdensome, please identify the burden with specificity and propose narrowing consistent with Tex. Gov't Code §§ 552.222 and 552.267. Exclude exact duplicates.
- If estimated costs exceed \$100, please provide an itemized estimate; I request waiver or reduction under § 552.267 in the public interest.

Requester:

Kevin Norris Bass (Student ID: R11333575)

kbassphiladelphia@gmail.com | 512■333■4092

Sincerely,

Kevin Norris Bass

October 02, 2025

Via email: Public Information Officer, Texas Tech University System — publicinfo@ttu.edu

Re: Texas Public Information Act Request – Metadata: Communications regarding students, COVID, or scientific/public-health topics (e.g., "science", "scientific", "epidemiology", "virology", "public health") to/from Dr. Deborah L. Bix (Aug 13, 2023 – Dec 13, 2023)

To the Public Information Officer:

Under the Texas Public Information Act (Tex. Gov't Code ch. 552), please produce a metadata<sup>1</sup> only export for all emails (no bodies) and Teams/SharePoint/Slack/IM/SMS messages that discuss or reference students, COVID, or scientific/public-health topics (e.g., science, scientific, epidemiology, virology, public health), sent or received Aug 13, 2023 through Dec 13, 2023 by Dr. Deborah L. Bix and any assistants or delegated staff managing her TTUHSC correspondence.

Scope and format (metadata only):

- Provide CSV/XLSX (or JSON) with: unique identifier/message<sup>2</sup> ID, system/source, sent/received date<sup>3</sup> time (UTC), sender/from, to/cc/bcc, subject, thread/conversation ID if available, attachment file names and counts, file sizes where available, and message direction (inbound/outbound/internal).
- Do not include message bodies or attachment contents in this request.
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Requester:

Kevin Norris Bass (Student ID: R11333575)  
kbassphiladelphia@gmail.com | 512<sup>7</sup>333<sup>8</sup>4092

Sincerely,  
Kevin Norris Bass

Records Showing How You Handled My Requests (Existing Process Docs Only)

Date: Monday, October 20, 2025 06:05 AM UTC-07:00

From: Kevin Bass

To: publicinfo@ttu.edu, Bronte.Staugaard@ttu.edu

Cc: generalcounsel@ttuhsc.edu

Source: <https://mail.google.com/mail/#all/19a01b91cdaeea8c>

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Hello,

Please provide existing records showing how you're handling my TPIA requests (original + today's clarifications): (i) search instruction to custodians (who/when/terms/systems); (ii) any hit-count/summary your tool produced; (iii) the ticket/log ID + timestamps and production schedule; (iv) any letters/notices to the AG (drafts/final). Electronic, rolling. If not within 10 business days, please send the written date/time for the first batch. If withholding, please meet Day-10/Day-15.

Kevin Bass PhD MS

Phone: 512-333-4092