



Kevin Bass <kbassphiladelphia@gmail.com>

TTUHSC Student Record

Kevin Bass <kbassphiladelphia@gmail.com>
Reply-To: kbassphiladelphia@gmail.com
To: LUB_FMB_Registrar <Registrar@ttuhsc.edu>

Thu, Nov 27, 2025 at 4:47 AM

Dear Office of the Registrar,

Thank you for your email of November 17, 2025 regarding my FERPA request dated October 2, 2025, which your office deemed received on October 3, 2025. I apologize that I did not see your message in time to attend the November 18, 2025 Zoom session you scheduled from 2:00–3:00 p.m. CST.

Your email was sent at 3:54 p.m. on November 17, offering the Zoom session for the following afternoon, which provided less than twenty-four hours' notice. I did not see the message in time to make arrangements to attend.

I continue to request access to and inspection of the education records your office has collected in response to my October 2 FERPA request, including all categories of records described in that request.

Under FERPA's implementing regulations, 34 C.F.R. § 99.10(b), an educational institution must provide a parent or eligible student the opportunity to inspect and review education records within 45 days of receipt of a request. Because my request was deemed received on October 3, 2025, that 45-day deadline fell on November 17, 2025. In addition, 34 C.F.R. § 99.10(e) provides that an educational institution may not destroy any education records if there is an outstanding request to inspect and review them.

In light of the above, I respectfully request that my FERPA request be treated as still outstanding, and that we schedule a new one-hour Zoom session at a mutually convenient time so that I may inspect and review the records.

I am available for a one-hour Zoom session on the following dates and times (all CST):

- Monday, December 1, 2025, 10:00–11:00 a.m. CST
- Wednesday, December 3, 2025, 1:00–2:00 p.m. CST
- Friday, December 5, 2025, 3:00–4:00 p.m. CST

If none of these times work, please propose alternative times within the next two weeks.

Thank you for your attention to this matter. I look forward to your confirmation of a new appointment.

Sincerely,
Kevin Bass

Kevin Bass PhD MS
Phone: 512-333-4092

On Mon, Nov 17, 2025 at 3:54 PM LUB_FMB_Registrar <Registrar@ttuhsc.edu> wrote:
>

> Mr. Bass,

>

>

>

> The Texas Tech University Health Sciences Center, Office of the Registrar received your FERPA request dated October 2, 2025 after normal business hours (7:49 PM) on October 2, 2025. Therefore, it was deemed received on October 3, 2025. Your educational record has been collected. The records are available for you to review on Tuesday, November 18th from 2:00 - 3:00 p.m. CST via this Zoom at this link <https://tuhsc.zoom.us/j/93815542637>

>

>

>

> Please reply to this email confirming this date and time. If you are unable to view your records on this date, please reply back to this email with an alternative date.

>

>

>

> Kind Regards,

>

>

>

>

>

>

>

> Office of the Registrar

> Enrollment Services

>

>

[Quoted text hidden]